



RESOURCE GUIDE



Introduction
Using the Zero
Tolerance Framework



Understanding Abuse Films and e-Learning Program

Positive Cultures Films

Recognising Restrictive Practices Films

Responding to Abuse Films

Safeguarding for Boards Films

Family Violence and Disability Films

Disclaimer: The information provided in this guide and accompanying films is intended for general use only. It is not a definitive guide to the law and best practice. It does not constitute formal advice, and does not take into consideration the particular circumstances and needs of your organisation. Every effort has been made to ensure the accuracy and completeness of this document at the date of publication. NDS cannot be held responsible and extends no warranties as to the suitability of the information in this document for any particular purpose and for actions taken by third parties.

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INTRODUCTION



Back to home

About Zero Tolerance

Zero Tolerance is an initiative led by NDS in partnership with the disability sector to assist disability service providers to understand, implement and improve practices which safeguard the rights of people they support.

NDS's Zero Tolerance Framework is an evidence-based, five-tiered approach which sets out strategies for service providers to improve prevention of, early intervention and responses to abuse, neglect and violence experienced by people with disability.

NDS has developed a range of free resources to support the implementation of the Zero Tolerance Framework.

The Zero Tolerance approach is one of striving for continuous improvement and these resources are designed to be the "start the conversation" to promote positive cultures with respect to speaking up about abuse.

The Zero Tolerance Initiative Overview power point presentation and facilitator guide is a useful starting point for organisations new to the resources. It is important to use the accompanying facilitator guide to ensure staff are receiving a consistent message.

ADDITIONAL RESOURCES

Document: Speaking Up about Safety Report - Summary

Document: Speaking Up about Safety - Full Report

Website: NDIS Quality and Safeguards Hub for resources that support you to understand the new NDIS Quality

and Safeguards context for service provision.

Using this document

This document provides easy access to the Zero Tolerance resources which can be used as part of staff induction, ongoing staff training, staff supervision, staff meetings and team discussions, in personal reflection, with boards, and with people with disability, families and carers.

Use the Zero Tolerance Framework to look at what you are currently doing in your organisation and use the Zero Tolerance resources that are most relevant to you.

Before you begin – Content warning:

When using these resources, it is important to have a conversation about keeping safe. It is important to remind those participating that the topic is about abuse and neglect, and some people may find this upsetting. Talking about these things can be difficult for some people. We do not know what people's personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later that day, in a week, in a month, or later. We suggest that participants identify someone they trust if they need to discuss any of the issues covered in these films, who could be a family member, friend, supervisor or manager.

Have this conversation EVERY time you work with these resources, remind people of the support services available, and think about any follow up conversations that may be required.

Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636

Lifeline – 13 11 14

1800 Respect – 1800 737 732

Next: Understanding Abuse Films and e-Learning





UNDERSTANDING ABUSE FILMS AND E-LEARNING

Back to home

1. Understanding Abuse

Promote and apply human rights

Understand causes of

Recognise risk factors and signs of abuse

BEFORE YOU BEGIN

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Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732 The Understanding Abuse resources focus on the importance of promoting and upholding human rights and recognising that abuse, neglect and violence are a violation of a person's human rights. These resources can help to increase awareness about the signs of abuse and look at some of the more subtle ways in which abuse can occur.

What Are Human Rights? - Animated film Human Rights are the foundation of the Zero Tolerance Framework. 'What Are Human Rights' (with captions) is a short animation that provides an overview of human rights.

This video is available in other languages including including Cantonese, Greek, Korean, Mandarin, Turkish, Vietnamese, Italian and Arabic, and can be found here.

Human Rights and You - e-learning program and workbook

Human Rights and You is a national, video-based e-learning program with a Human Rights and You workbook (accessible version) about why human rights matter when supporting people with disability.

Understanding Abuse e-learning program

This is an e-learning program with three modules for disability support workers. There are printable worksheets (Understanding Abuse e-Learning Workbook and Understanding Abuse Guide for Supervisors) to help facilitate important conversations, personal and group reflection, or to be used as part of staff supervision and training.

There are three options for accessing the Understanding Abuse e-learning modules:

- Access the course directly here (but please note, completion of the course is not tracked from this link).
- To access the course with your progress tracked (including certificate of completion), and to access a range of NDS training, log in to the Learning Management System.
- 3. To enquire about using the course in your organisation's Learning Management System, contact the Learn and Develop Team. An administration fee applies.

Next: Understanding Abuse Films and e-Learning (cont.)



Prev: Introduction





UNDERSTANDING ABUSE FILMS & E-LEARNING

Back to home

Empowerment Circle Films - An introduction

The NDS Empowerment Circle and accompanying guide provide a visual representation of the various life areas that contribute to a person's quality of life. By focusing on each of the eight life areas we can consider ways to support people to be more empowered in each of these areas.

The 'Understanding Abuse' Learning Bites

The 'Understanding Abuse' Learning Bites are 3-5 minute videos addressing eight life areas. They can be used to promote discussion and personal reflection by support workers. Always use the Understanding Abuse Guide for Supervisors for a better understanding of the individual films. This helps to facilitate important conversations in personal and team reflection or as part of staff supervision and training. There is a printable worksheet to be completed for each film in the Abuse e-Learning Workbook.

Physical - My body, my health

Social - My life in my community

Identity - Who I am and what I believe

Material - My house and my things

Economic - My money and my job

Education - Things I have learned or want to learn

Relationships - The people in my life

Emotional - How I feel

ADDITIONAL RESOURCES

Video: Rights Under the UN Convention on the Rights of Persons with Disability (UNCRPD) - Disability Advocacy Resource Unit (DARU)

Website: Preventing and Responding to Abuse, Neglect and Exploitation

of People with a Disability - Queensland Government

Website: SafeSpace: Child safe training for providers of services to children with disability - The Office of the Children's Guardian,

July-September 2017



Next: Positive Culture Films





POSITIVE CULTURES FILMS

Back to home

2. Practices and Safeguards Which can Help Prevent Abuse

Implement policy and practice that protect people's rights

Support empowerment of people with disability

Create the right organisational cultures

BEFORE YOU BEGIN

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We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732 Positive Cultures is a set of eight short films and an accompanying a guide to help have conversations in your organisation about creating cultures where every person feels valued, listened to and safe to speak up.

- 1. Positive Cultures
- 2. Power and Control
- 3. Speaking Up
- 4. Listening Well
- 5. Everyday Opportunities
- 6. Structured Opportunities
- 7. The Right Supports
- 8. The Way We Use Language

The Positive Cultures Guide [PDF] [Accessible] [Easy English] provides more information about each individual film.

ADDITIONAL RESOURCES

Toolkit: The Safer Services Toolkit

Document: Practice Advice 1: Safer Recruitment and Screening

Document: Practice Advice 2: Supervision and Safety

Next: Recognising Restrictive Practices Films



Prev: Understanding Abuse

Films & E-Learning



RECOGNISING RESTRICTIVE PRACTICES FILMS

Back to home

3. Addressing Risk for Specific Groups and Service Settings

Targeted approaches for groups at increased risk of abuse

Targeted service features and settings that increase risk

Reducing and eliminating restrictive practices

BEFORE YOU BEGIN

Content warning:

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We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732 use of restrictive practices and encourage disability support workers and supervisors to reflect on and talk about less restrictive ways of supporting people with disability. Watch the first clip for each restrictive practice then stop and answer the questions provided. Then watch the second clip to hear what others had to say.

Recognising Restrictive Practices is a set of short films and accompanying guide to explore the

Always use the Recognising Restrictive Practices Guide [PDF] [Accessible] [Easy English], which provides more information about each individual film and helps to facilitate important conversations, in personal and team reflection or as part of supervision and training.

- 1. Introduction What are Restrictive Practices
- 2. Restrictive Access Part 1 and Restrictive Access Reflections
- 3. Power Control Part 1 and Power Control Reflections
- Mechanical Restraint Part 1
 and Mechanical Restraint Reflections
- Chemical Restraint Part 1 and Chemical Restraint Reflections
- Physical Restraint Part 1 and Physical Restraint Reflections
- Seclusion Part 1 and Seclusion Reflections
- 8. Consequence Control Part 1 and Consequence Control Reflections

These films were developed with support from the Victorian Office of the Senior Practitioner.

ADDITIONAL RESOURCES

Report: Exploring Risk: A Zero

Tolerance Research Report

Document: Speak Up and Be Safe

- Developed by SCOPE

Communication and Inclusion

Resource Centre

Website: Voices Against Violence

Report - Women with Disabilities Victoria

Videos: Family Violence and Disability

Films - Women with Disabilities Victoria

Next: Responding to Abuse Films



Prev: Positive Culture Films





RESPONDING TO ABUSE FILMS

Back to home

4. Responding to Abuse

Early intervention and response

Supporting the person

Meet legal and organisational requirements

BEFORE YOU BEGIN

Content warning:

When using the Zero Tolerance resources, it is important to remind those participating in discussions that the topics of abuse, neglect and violence may be upsetting for some people. We do not know what people's personal experiences have been, what they have seen in their work, or what these conversations might bring up. Feelings may come up during the session, later in the day, in a week, in a month, or later.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732 Responding to Abuse is a set of short films and accompanying guide to help disability support workers to think about how to respond quickly and appropriately to abuse, neglect, and violence experienced by people they support.

Content Warning:

These films include scenes about abuse of people with disability, which some people may find upsetting. Words or images can cause distress or trigger traumatic memories for survivors of abuse, violence or trauma. Please ensure you have the 'Before you begin' conversation prior to viewing the films.

Always use with the accompanying Responding to Abuse Guide [PDF] [WORD], which contains more information about the topics covered in these films and helps facilitate important conversations in personal and team reflection or as part of supervision and training.

- 1. Introduction
- 2. Early Warning Signs
- 3. Understanding Trauma
- 4. Responding to a Disclosure
- 5. A 'Safety First' Approach
- 6. Preserving Evidence
- 7. Role of Supervisors and Managers
- 8. Being a Bystander

ADDITIONAL RESOURCES

Report: 1800 RESPECT - national sexual assault,

domestic and family violence

counselling service

Document: Beyond Doubt - the experiences of

people with a disability reporting crime

- Victorian Equal Opportunity and

Human Rights Commission

Website: Investigations: Guidance for Good

Practice - Victorian Disability Services

Commissioner

Next: Safeguarding for Board Films



Introduction

Prev: Recognising Restrictive Practices Films



SAFEGUARDING FOR BOARD FILMS

Back to home

5. Analysis, Learning and Improvement

Maintain and analyse records

Continuous improvement

Support initiatives to reduce abuse

BEFORE YOU BEGIN

Content warning:

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We advise that participants identify someone they trust if they need to discuss any of the issues covered in the films, who could be a family member, friend, supervisor or manager.

Please have this conversation EVERY time you work with these resources, remind people of the support services available, and think about what conversations may be needed.

Useful Contacts:

Your organisation's Employee Assistance Program (EAP) Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732 The Safeguarding for Boards Films have been developed for members of boards of management of disability service providers. The films provide information for boards to have a better understanding of abuse, neglect and violence experienced by people with disability. They outline: human rights-based organisational approaches to minimise risk of abuse, responsibilities, and good practice for organisations in responding to abuse.

Also available is a short video for boards about Embedding Human Rights based approaches in an organisation.

Always use the accompanying Safeguarding for Boards guide [PDF] [WORD], which contains more information about the topics covered in these films and helps to facilitate important conversations.

- Safeguarding for Boards 1 Understanding Abuse
 Safeguarding for Boards 1 Preventing Abuse
- Safeguarding for Boards 2 Additional Risk Part 1
 Safeguarding for Boards 2 Additional Risk Part 2
- 3) Safeguarding for Boards 3 Responding to Abuse
- 4) Safeguarding for Boards 4 Learning from Abuse

ADDITIONAL RESOURCES

Document: Workforce Development Program evaluation summary - Women with Disabilities Victoria

Next: Family Violence and Disability Films



Prev: Responding to Abuse Films



FAMILY VIOLENCE AND DISABILITY FILMS

Back to home

BEFORE YOU BEGIN

Content warning:

Remind those participating in discussions and training that the topic is about abuse and neglect. It is good to remind people that they are in a safe place and if people need some time out that is OK.

We advise that participants identify someone they trust if they need to discuss any of the issues covered in these films who could be a family member, friend, supervisor or manager.

Remind people of the support services available and think about what follow up conversations may be needed.

Useful Contacts:

Employee Assistance Program Beyond Blue – 1300 22 4636 Lifeline – 13 11 14 1800 Respect – 1800 737 732

Men's Referral Service

Phone: 1300 766 491

Online chat: www.ntv.org.au/get-help/live-chat

Website: www.ntv.org.au

The Men's Referral Service provides advice for workers supporting clients who use violence, and for men who are using controlling behaviour towards a partner or family member.

Prev: Safeguarding for Board Films

The purpose of the four Family Violence and Disability Films is to help disability workers identify and respond to family violence. Research shows that people with disability experience higher rates of violence than people without disability. Women with disability in particular experience very high rates of family and domestic violence. The disability workforce has a vital role to play in preventing, identifying and responding to domestic and family violence.

AUSLAN Interpreter and Subtitles Version:

- 1. Preventing and responding to family violence
- 2. Prevention of domestic and family violence
- 3. Early intervention in domestic and family violence
- 4. Responding to domestic and family violence

Audio Described Versions:

- 1. Preventing and responding to family violence
- 2. Prevention of domestic and family violence
- 3. Early intervention in domestic and family violence
- 4. Responding to domestic and family violence

Films were developed by Women with Disabilities Victoria in collaboration with National Disability Service.

ADDITIONAL RESOURCES

Website: Stop the Violence -

Women with Disabilities Australia, People with Disability Australia, The

University of NSW

Website: Voices Against Violence

- Women with Disabilities Victoria, Office of the Public Advocate, Domestic

Violence Resources Centre Victoria

Website: Sexuality and Respectful

Relationships for people with an intellectual

disability

Website: Women with Disabilities

Victoria

Next: Resources Overview





Introduction



RESOURCES



Back to home

The Safer Services Plan

Change Readiness Tools

Nucleus Group

Deakin University

Safe Guarding in Practice Tools

Abuse Prevention Strategies in

Specialist Disability Services

Living Safer Sexual Lives:

Respectful Relationships

Introduction

Zero Tolerance Framework

Zero Tolerance Initiative Overview Presentation

Zero Tolerance Initiative Overview Facilitator Guide

Preventing and Responding to Abuse, Neglect and Exploitation of People with a Disability -Queensland Government

SafeSpace: Child safe training for providers of services to children with disability - The Office of the Children's Guardian, July-September 2017

NDIS Quality and Safeguards Hub for resources that support you to understand the new NDIS Quality and Safeguards context for service provision

Understanding Abuse Resources

Human Rights and You Workbook

Human Rights and You – accessible version

The Understanding Abuse e-Learning program

Understanding Abuse e-Learning Workbook

Understanding Abuse Guide for Supervisors

Empowerment Circle accompanying guide

Empowerment Circle diagram

Rights Under the UN Convention on the Rights of Persons with Disability (UNCRPD)

Say 'No' to Abuse - E.W. Tipping Foundation

A Worker's Guide to Safeguarding People Living with Disability from Abuse - ASID and ADP

United Nations Convention on the Rights of Persons with Disabilities (UNCRPD)

Easy Read Version

Child Friendly Version

Preventing Abuse Resources

Positive Cultures Guide

PDF version

Acessible Word version

Easy English version

Practice Advice 1:

Safer Recruitment and Screening

Practice Advice 2:

Supervision and Safety

The Safer Services Tool Kit

About the Safer Services Tool Kit

Sex, Safe and Fun: resources for teaching people with intellectual disability positive safe sex messages by Family Planning NSW

It's My Choice: a Guide to Choice-Making for people with a disability and support organisations (RMIT and Inclusion Melbourne, 2013)

Working Together Well: A Guide to building stronger working relationships between people with disability and their support workers. For people with a disability and their supporters (Southern Cross University, UNSW, RMIT University, and Inclusion Designlab)

National Resource Centre for Circles of Support and Microboards (2017)

F

Prev: Family Violence and Disability Films

Next: Resources Overview (cont.)







RESOURCES (CONT.)

Back to home

Considering Additional Risk

Recognising Restrictive Practices Guide

PDF version

Accessible version

Exploring Risk: A Zero Tolerance Research Report

Speak Up and Be Safe: Free communication aids and resources to assist adult with a cognitive disability and/or communication difficulties identify and report abuse. Developed by SCOPE Communication and Inclusion Resource Centre.

Enabling and Protecting - Children and Young People with Disability Australia

Feeling safe, being safe: What is important to children and young people with disability and high support needs about safety in institutional settings? - S Robinson

Protecting children and young people with a disability - a booklet for parents and carers Department of Education and Child Development – South Australia

Domestic Violence and Intellectual Disability training program - People with Disability Australia

Royal Commission into Institutional Responses to Child Sexual Abuse - Policy and research

Person-centred Practice Across Cultures workbooks

National Disability Services and futures Upfront

National Framework to Reduce and Eliminate the Use of Restrictive Practices

Prev: Resources Overview

National Quality and Safeguards Framework (including details of the proposed national Senior Practitioner. States and Territories will continue to authorise and report on the use of restrictive practices in each jurisdiction).

Centre of Excellence for Clinical Innovation and Behaviour Support

Roadmap to Dignity without Restraint

Code of Practice for the Elimination of Restrictive Practices

Sexuality And Respectful Relationships for people with an intellectual disability

NDIS Commission's Behaviour Support webpage

NDIS Restrictive Practices and Behaviour Support Rules (2018)

PBS Capability Framework

Additional resources by State and Territory

Next: Resources Overview (cont.)







RESOURCES (CONT.)

Back to home

Responding to Abuse Resources

Responding to Abuse Guide

PDF version

Word version

Conducting Investigations Guide (with accessible Word version)

Initial and early response to abuse or neglect in disability services resources - NSW Ombudsman

Interagency Guideline for Addressing Violence, Neglect and Abuse (IGUANA) - Victorian Office of the Public Advocate

Responding to abuse, neglect and exploitation - Queensland Department of Communities, Child Safety and Disability Services

Investigations: Guidance for Good Practice - Victorian Disability Services Commissioner

Beyond Doubt - the experiences of people with a disability reporting crime - Victorian Equal Opportunity and Human Rights Commission

1800 RESPECT - national sexual assault, domestic and family violence counselling service

Making Rights Reality for sexual assault victims with a disability - South Eastern CASA (Victoria)

Support for Justice: a dual-read guide to the law and Victoria's justice system for people with a disability and their supporters - Inclusion Designlab and VALiD, 2016

Learning and Improving

Safeguarding for Boards: Adopting a Human Rights approach – Advice for boards

Safeguarding for Boards guide

PDF version

Word version

Responding to Violence, Abuse, Exploitation and Neglect: Improving our protection of at-risk adults - Office of the Public Advocate (Victoria)

Workforce Development Program Evaluation Summary - Women with Disabilities Victoria

How to Hear Me - WWILD

Member Webcast: Lessons from the Royal Commission into Sexual Abuse from Robert Fitzgerald AM

Family Violence and Disability - Women with Disabilities Victoria Resources

Stop the Violence - Women with Disabilities Australia, People with Disability Australia, The University of NSW

Voices Against Violence - Women with Disabilities Victoria, Office of the Public Advocate. Domestic Violence Resources Centre Victoria



Next: Resources Overview (cont.)





RESOURCES (CONT.)

Back to home

Other Resources

NDIS Commission - Worker Orientation Module

Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability website

NDS Royal Commission Resource page

Your Dental Health: A suite of resources for people with a disability, supporters, family members, dentists and allied health professionals (Inclusion Designlab, Carrington Health, Deakin University, ASSCID, ADA)

I Can Vote: A Guide to supporting a person with disability from low political literacy to voting on election days. For people with disability, their supporters and friends (Inclusion Designlab, 2016-2018)

Code of Conduct Resources

NDIS Code of Conduct Powerpoint presentation (available Dec 2019)

NDIS Code of Conduct Facilitators Guide (available Dec 2019)

Easy English Facilitators Guide (available Dec 2019)

Voice at the Table Resources

Acknowledgements:

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